

**Phoenix College – Phoenix Autism Trust
2 Paton Close, Bow, London, E3 2QD****Assistant Principal – Supported Internships
September 2026 start**

Contract Type: Permanent
Salary: Competitive
Working Arrangement: 35 hours per week
Closing Date: Monday 11 May 2026, 9am

Phoenix College is a friendly and forward-thinking Independent Specialist College based in East London, with excellent public transport links. We support around 70 learners aged 16–25 across several sites in Tower Hamlets. Our learners follow two main programmes: Preparation for Adulthood (PFA) and the DFN Project SEARCH supported internship programme.

Phoenix College is the leading provision for young people with autism and other special educational needs. We have ambitious aspirations for students, and inclusive, positive work environment for staff. We have experienced great growth over the last five years and we are excited to reshape our Senior and Middle Leadership Team.

This role would suit a creative and motivated professional who is passionate about making a real difference to young people with autism and complex needs. You will need to be flexible and adaptable, responding positively to change as our provision grows. Experience of working in a specialist college is not essential, but experience supporting learners with high needs is required. For specific details on the role, please see the job description.

We are looking for someone who is committed to making an outstanding contribution to our college and who shares our high expectations for all learners. You will be dedicated to maintaining high standards and improving outcomes for learners, while also being a warm and welcoming presence for parents, trustees and the wider community.

Our students make strong progress through access to a broad, balanced and enriched curriculum. We are proud members of Natspec and the British Association for Supported Employment (BASE), and we were rated 'Good' by Ofsted in 2024, with 'Outstanding' grades in behaviour and attitudes, and personal development.

Phoenix College offers some great benefits (including a non-salary package worth over £2,000) to staff which include:

- Free lunch
- Gym pass (*up to £250 per year*)
- Cultural pass (*up to £100 per year*)
- Personal development & CPD development (*up to £900 per year*)
- Benenden Private Healthcare
- Career progression
- Teachers' or LGPS pension scheme
- Great environment and supportive team

If you have the skills, experience and drive to take on this role and would like to join our supportive team, we would love to hear from you.

Phoenix College is committed to safeguarding and promoting the welfare of young people and staff. The successful candidate will require an enhanced DBS clearance. We are dedicated to equality and valuing diversity.

How to apply:

If you would like to discuss the post, please contact **Ambreen Shafiq, Office Manager at hr@phoenixcollege.london**

Application form can be found on our college website **www.phoenixcollege.london**

Please return application to: **hr@phoenixcollege.london**

Shortlisting: Monday 11 May 2026

Interviews & Assessment Dates: Monday 18 May & Tuesday 19 May 2026

Notification of Appointment: Tuesday 19 May 2026